

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO A002		3. EFFECTIVE DATE 01-06-2010	4. REQUISITION/PURCHASE REQ NO. DTFAAC-10-R-00383	5. PROJECT NO (If applicable)
6. ISSUED BY CODE			7. ADMINISTERED BY (If other than Item 6) CODE	
FAA, MIKE MONRONEY AERONAUTICAL CENTER Aviation, Medical, & Training Team (AMQ-310) P O BOX 25082 Oklahoma City, OK 73125			FOR MORE INFORMATION CONTACT: Name: Avis Franklin Email Avis.Franklin@faa.gov Phone: 405-954-7836 FAX No. (405) 954-3030	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) (ALL OFFERORS)	(X)	9A. AMENDMENT OF SOLICITATION NO DTFAAC-10-R-00383
	X	9B. DATED (SEE ITEM 11) 12/11/2009
		10A. MODIFICATION OF CONTRACT/ORDER
		10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

(X) The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [XX] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [1] copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D. OTHER (Specify type of modification and authority)
E. IMPORTANT: Contractor [] is not, [] is required to sign this document and return [] copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The solicitation referenced in Item 9A above is hereby amended as follows

All offers shall be delivered to FAA, Bid and Proposal Officer (AMQ-140), Room 321, Multi-Purpose Building, 6500 South MacArthur Blvd., P.O.Box 25082, Oklahoma City, OK 73125. OVERNIGHT-address is 6500, South MacArthur Blvd., Oklahoma City, 73169.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY:	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

This modification is issued to provide correction and clarification for the PWS, to provide SIR Schedule B Period of Performance, Section L- Instructions for volumes, and provide update to - Attachment 3 Direct Hourly Labor Rate). The superseding PWS pages (2 pages) are attached to this amendment.

First: The AAM-600 PWS paragraph 5 Period of Performance, paragraph 6 Place of performance and paragraph 10.2 Project Management and supervision are corrected as follows

Period of Performance: Feb. 16, 2010 through Feb. 15, 2011

Place of Performance: Program Management, and related support services will be provide on-site at the Mike Monroney Aeronautical Center (MMAC) Oklahoma City Oklahoma, or as designated by task request.

Project Management and Supervision: The FAA AAM-600 requires 2-3 hours **(per week)** of dedicated (on-site) Contract Project Manager support.

Second: The SIR Section B Period of Performance is corrected to read as follows:

Base Yr --- Feb. 16, 2010 — Feb. 15, 2011

Option Yr 1 -- Feb. 16, 2011 — Feb. 15, 2012

Option Yr 2 -- Feb. 16, 2012 — Feb. 15, 2013

Option Yr 3 -- Feb. 16, 2013 - Feb. 15, 2014

Option Yr 4 --Feb. 16, 2014 - Feb. 15, 2015-

THIRD: Section L, paragraph 2 (L.2 INSTRUCTIONS FOR PREPARATION AND SUBMISSION OF PROPOSALS) -- **additional pricing info may be submitted via CD.**

Submit your offer in accordance with the information identified as set forth in Table 1 below. The data submitted should be complete, concise and relevant to the requirements of the SIR/RFO and is required in the format outlined below.

Table 1. Proposal Organization

<u>Volume</u>	<u>Title</u>	<u>Copies</u>	<u>Page Limit</u>
I	Contract Documentation	1	all pages
		(return a signed copy of the SIR with <u>all</u> pages)	
II	Technical Proposal	4	50
III	Price Proposal	1	15

Additional Pricing information (exceeding the 15 page limit) may be submitted with the response via CD.

(c) Common items for each volume are:

- (1) Margins. No smaller than one (1) inch around the perimeter of each sheet of paper.
- (2) Single or double spacing (**Offeror's option**)
- (4) Font: Times New Roman, no smaller than 11 point.

The Offeror may submit exceptions to the contract provisions, or alternate proposals. However, the alternate proposals may not be evaluated and exceptions to provisions are subject to negotiation.

FOURTH: The SIR Attachment 3 - Direct Hourly Labor Rate (Pg. 53) is updated to identify Labor categories and supersedes the original attachment (superseding page).

FIFTH: All other provisions remain unchanged.

3. Definitions

Aircraft Certification: The prescribed safety standards outlined under specific Federal Aviation Regulations, which must be met before the FAA issues a type certificate for new aircraft, engines, or propeller models.

Cabin Safety: The level of protection provided to occupants in an aircraft which include both cockpit and passenger areas for all conditions encountered in the operation of an aircraft including accidents.

Compatible: The quality of handling data and programs devised from one type of computer system to another.

Computer Security: The safeguarding of computing resources against unauthorized use, especially the protection of data from deliberate or accidental damage, unauthorized change, or disclosure of controlled or Privacy Act material.

Contracting Officer (CO): The FAA employee responsible for government contracting activity relating to this contract.

Contracting Officer Technical Representative (COTR): The FAA employee delegated to represent the CO in the technical monitoring of work accomplished under this contract.

Controlled Material: "For Official Use Only" material is normally unclassified information/documentation, which is to be protected against uncontrolled, unauthorized, or unwarranted release.

Quality Assurance: Those actions taken by the government to assure services meet the requirements of the performance work statement.

Quality Control: Those actions taken by a contractor to control the performance of services so that they meet the requirement of the performance work statement.

4. Applicable Orders, Studies, Regulations, Forms and Manuals:

REFERENCE DOCUMENTS: Access to FAA and Government documents required in the performance of this contract will be identified by tasks and made available by the FAA to the contractor upon request. _

5. Period of Performance: **FEB 16, 2010 through FEB 16, 2011**, with four one-year option periods if exercised.

6. Place of Performance

Program Management, Operational Support Services, and administration will be performed at the Mike Monroney Aeronautical Center (MMAC), Oklahoma City, OK. All other tasks will be performed at the place specified in the task request.

entrance and exit points, responsibility for securing doors, protecting government property from loss theft abuse or damage, and the use of telephones and computers for only mission related activities. The contractor shall be responsible for safeguarding all Government property issued for contractor use. Specific security requirements for tasked projects shall be identified in the Task Order.

9.1 Badges: The contractor shall be responsible for obtaining an FAA issued identification badge and car decal for each employee upon initial entry to the work site. While on FAA premises, each contractor shall wear their FAA identification (ID) badge at all times in accordance with FAA/MMAC current policies and directives. Further, the FAA reserves the right to direct the contractor to remove any employee who does not comply with the provisions of the contract.

10. PERFORMANCE:

10.1 Employment and Staffing: Descriptions of the various labor categories required under this contract are contained in Appendix A titled Contract Support Position Descriptions (CSPD). The CSPD document describes the general duties of each labor category, the minimum education and experience required for consideration for a position in the labor category under this contract, and a description of any FAA certification required for those positions.

Waiver of Experience/Education Requirements.

The stated minimum qualification for positions are intended to ensure candidates have sufficient knowledge, experience and technical skills to be recognized as an expert in the area being considered for assignment. This does not, however, ensure the individual will be suitable to perform in a manner consistent with FAA standards. Unique experience, professional reputation, publications or similar credentials may be accepted in lieu of the minimum education and experience required for each position. Determinations as to equivalency shall be made by the CO or COTR as part of the FAA's review of the candidate's qualifications.

10.2 Project Management and supervision: The contractor will designate a project manager who shall be the focal point responsible for delivery of products or services resulting from the performance of tasks, management and supervision of employees, coordination of tasked services, and contract administration. When required the FAA CO or designated Representative) may issue task request and specific requirements supporting AAM-600 research) by written correspondence. The Contract Project Manager shall be the focal point for Tasks ordered by the FAA. The Contract Project Manager is responsible for the supervision of Contract employees assigned to the tasks, and the Contract Project Manager must be available to provide status for tasked performance, and deliverables supporting AAM-600 when requested by the CO or designated Contracting Officers' Representative. Supervisory responsibilities may be designated to an onsite Contract employee. The Contract Project Manager shall be responsible for the submittal of monthly reports (with each invoice), contract management review, and resolution of performance issues (if required). The monthly report shall include the content defined by Contract Deliverable Requirement List (CDRL) (summary of tasks ordered, tasks status, identify problems (if any), resolution proposed, contract funds obligation and expenses) in Contractor Format. The Project Manager shall be responsible for attendance of Program Management Review to regularly scheduled (monthly, quarterly, or semi-annually) by mutual agreement between the CO and Contract Project Manager. The FAA AAM-600 requires approximately 2-3 hours **Per Week** of dedicated (on-site) Contract Project Manager support. The Project Manager shall meet the qualifications in Appendix A.

NEGOTIATED DIRECT HOURLY LABOR RATES

NOTICE: This document corresponds to Clause H.2, Direct Hourly Labor Rate, and must be completed by each prospective contractor and returned as part of their proposal/best and final offer. The direct hourly rate set forth **below is the direct labor portion of the negotiated composite/billing rate shown in Section B.**

LABOR CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Engineering Tech					
Biological Science Lab Technician					
Data Analyst					
Technical Research Professional/Project Manager					
Biological Science Lab Technologist					
Healthcare Professional					
Research Chemist					
Biostatistician					
Industrial Hygienist/Environmental Health Specialist.					
Aircraft Mechanic					
Data Technician					
Computer Programmer					
Mathematical Technician					
Water Survival Training Specialist					
Life Guard					